**Huaxia Chinese School at Bergen, Inc**

**华夏博根中文学校**

**P.O Box #9180,**

**Paramus, NJ 07652**

[www.hxbg.org](http://www.hxbg.org)

**Board Meeting Minutes**

**Date**: February 4th,2022, 8:00 PM-9:00PM

**Location:** Zoom Meeting

**Attendance Roster:**

**Present:**

王志红 (Zhihong Wang), President

张为民 (Weimin Zhang), Treasurer

刘一帆 (Yifan Liu), Board Member

李 丽 (Li Li), Board Member

 陈国栋 (Guodong Chen), Board Member

 陈 敏 (Joyce Chen), Board Member

 王 红 (Mona Hong Wang), Board Member

 侯恬田（Tiana Hou）, Board Member

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| --- | --- | --- | --- |
| Topic | Discussion/Action/Decision | Responsible Person(s) | Status |
| resignation  | Due to personal reasons, Xiaoping Zhang sent a message to the Huaxia Chinese School at Bergen Board of Directors WeChat Groups indicating that he will no longer participate in any work and activities of the school on January 17, 2022, followed by returning school related documents to the board on January 23,2022. The board agreed unanimously that he has resigned from the board officially. The President and all other members accept his decision and appreciate Xiaoping Zhang’s dedication and contribution to the school.According to HXBG by-law Article V, clause B6, a replacement process will start immediately. |  All | Passed |
| Review “Huaxia Chinese School at Bergen (HXBG) 2022 Board Director Election Guidelines” | BD reviewed “Huaxia Chinese School at Bergen (HXBG) 2022 Board Director Election Guidelines”. The board of directors approved it and proceeded in accordance with the following timetable:* 1. February 4, 2022 - The approval of the guidelines by the board.
	2. February 5 – March 27, 2022 at 11:59pm. - Nomination period and deadline of BD
	3. April 3, 2022 – Board meeting

Introduce the BD candidates to the general membership, Self-introduction and Q&A.* 1. April 16-17, 2022, BD election and results (online).
	2. April 17, 2022, BD election and results (on site).
	3. April 18– May 1, 2022 at 11:59pm. - Nomination period and deadline of Board Officers.
	4. May15, 2022– Board meeting: election of Board Officers.

Additionally, regarding point 4 and 5, the method of the election, whether online or on site, will be determined on April 3, 2022 at the board meeting.A motion was raised by Tiana Hou and It was seconded by Joyce Chen to extend the length of the term of one departing director to ensure no more than 1/3 of the Board members will be replaced in each school year, according to Bylaw ARTICLE V - THE BOARD OF DIRECTORS B**4.**  | All | Approved |